



## **CardAccess 3000 V2.7.x licensing procedure utilizing a license file (cardaccess.lic)**

**Revision A**

**Date: 7/9/2010**

**NOTE: If you were supplied a serial number and not a license file (cardaccess.lic), refer to the Cardaccess3000 licensing procedure utilizing a serial number.**

## **OVERVIEW:**

This document is intended to provide customers with the necessary steps to license the CardAccess 3000 software utilizing a Cardaccess 3000 license file (cardaccess.lic). The procedure for performing a software licensing/activation is different whether you received a license file (cardaccess.lic) or just a serial number from Continental Access. Software licensing is only available on CardAccess3000, version 2.5.9 and later.

Note: Software licensing is only performed on a Cardaccess3000 server (Host), not a CardAccess 3000 Workstation or Database server.

## **SAVING THE LICENSE FILE TO THE DESKTOP**

After the CardAccess3000 software has been installed, you must import, activate and register the software license. If the Cardaccess3000 Client License Manager screen opens before the end of the installation, close the screen. You will reopen the Client License Manager again in the following steps.

In most cases, you should receive an email with a Cardaccess license file (cardaccess.lic) attached to the email (Refer to figure 1).

After receiving the license file (cardaccess.lic), you must save it to the desktop (Refer to figure 2).

Note: After performing certain actions in the procedure, a **License Service Restart** box will display with a message “**Please wait while the licenses services are started**”.



Figure 1.



Figure 2.

## IMPORTING THE LICENSE FILE

After the license file is saved to the desktop, start the “Client License Manager” application. The CardAccess3000 license manager can be started by clicking “Start/All Programs/CardAccess 3000/CardAccess 3000 License Manager”. On the main menu, click **System/Import License** (Refer to Figure 3).

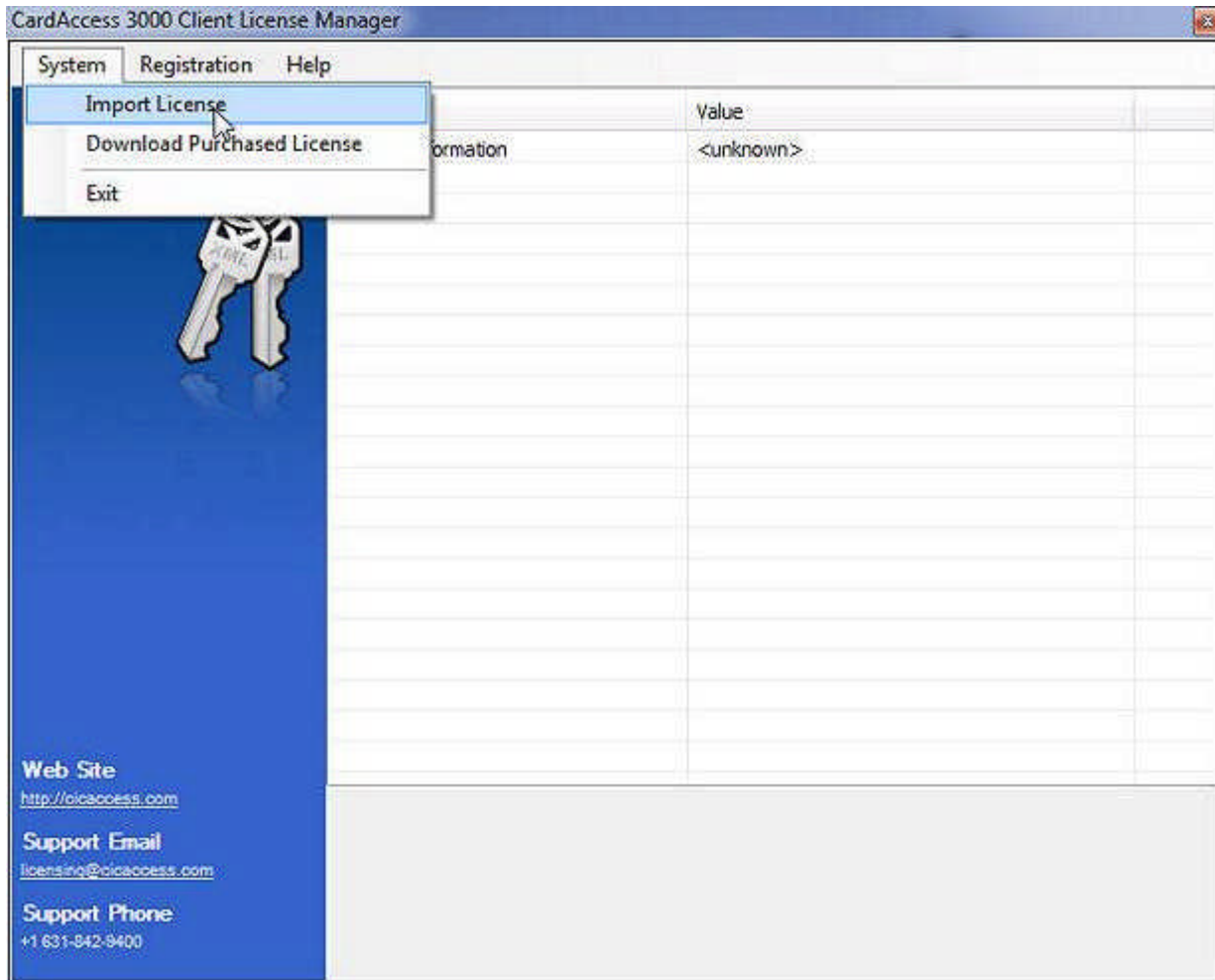


Figure 3.

After clicking Import License, the **Import License File** screen displays with a file explorer screen (Refer to figure 4).

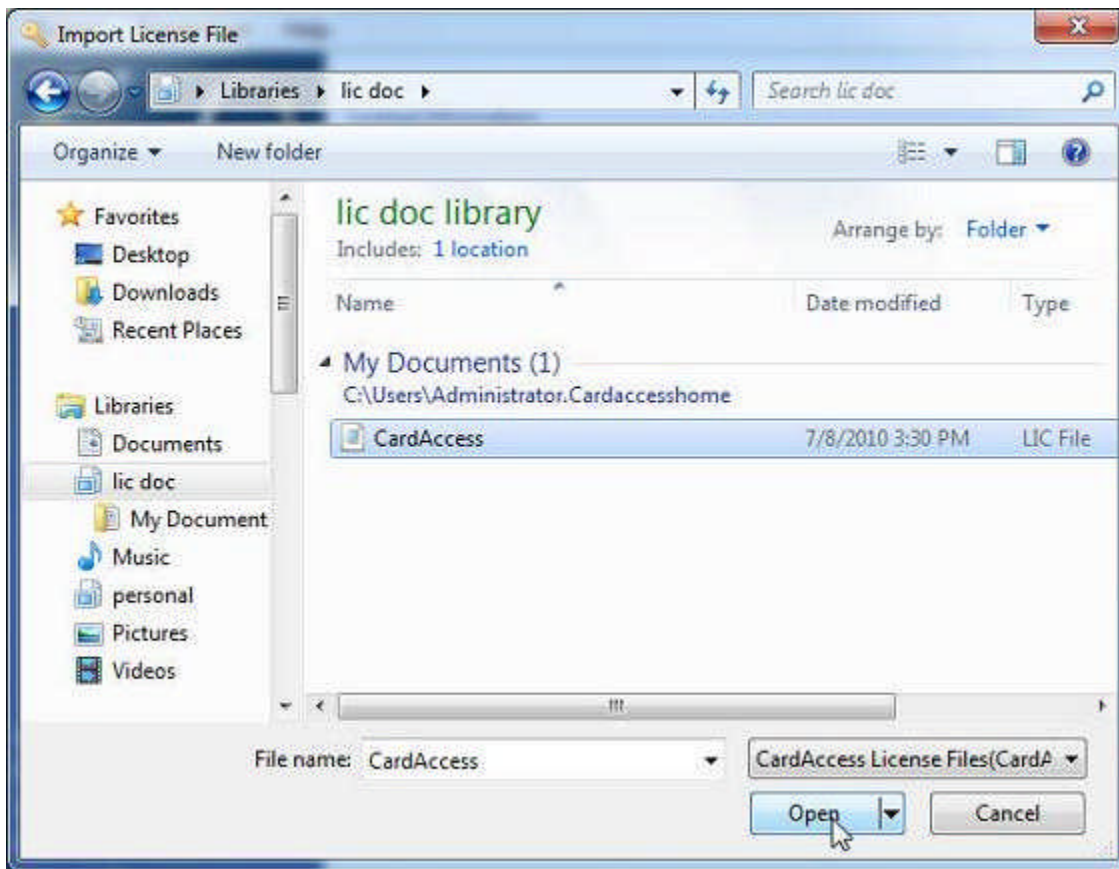


Figure 4.

Note: Figure 4 is a file explorer screen from a Windows 7 operating system.

Navigate to the CardAccess license file (cardaccess.lic) on the desktop and select it. The name cardaccess.lic will display in the File name box. Click **Open**. Once the file is imported, the license information will display with a “**Days Left**” value on the left side. (Refer to figure 5).

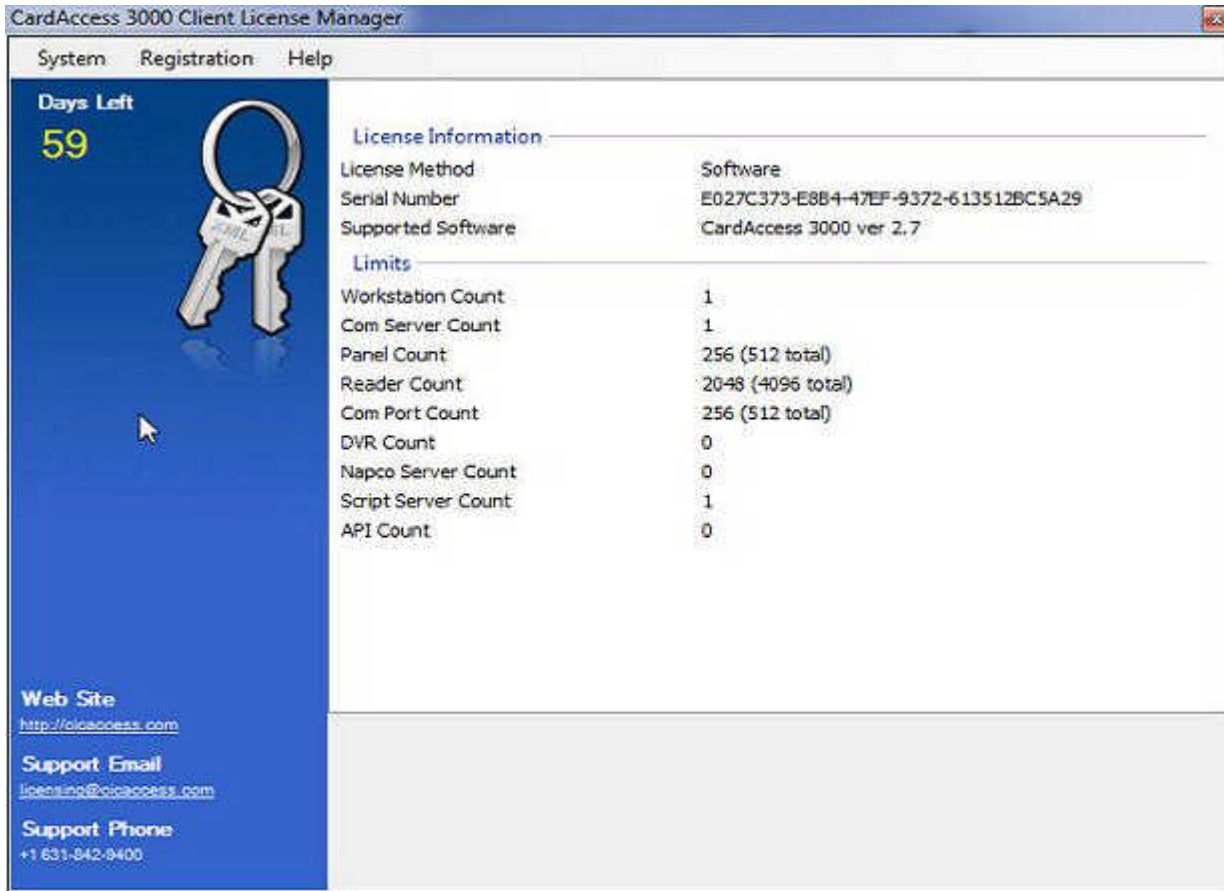


Figure 5.

Notes:

- The information displayed in the “Client License Manager” screen will vary depending on the features that were purchased.
- Note: The “**Days Left**” is the grace period. During this time, you can use the software before it must be Activating and Registered. It is highly recommended to **Activate** and **Register** the software ASAP.

## ACTIVATING THE LICENSE

Note: The following steps will reflect an **Online Activation** method.

To **ACTIVATE** the software, click on “Registration/Activate Software License” (Refer to figure 6).

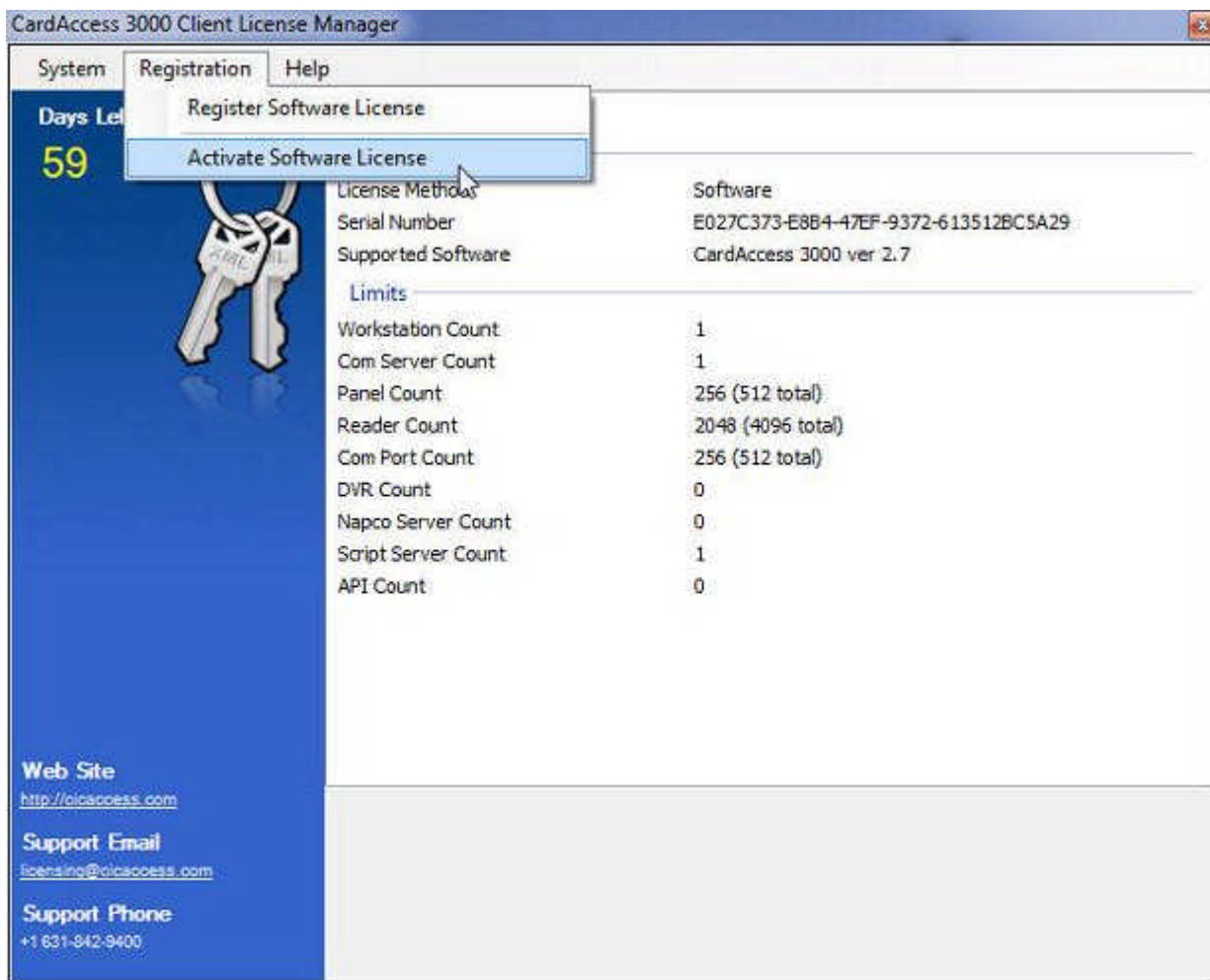


Figure 6.

Note: The following steps will reflect an **Online Activation** method.

After clicking “Activate Software License”, the **Activation Required** screen will display with three methods of activation. To avoid any delays, it is highly **recommended** to have an internet connection to perform an **online activation** and registration.

Select **Activate Online** and click **Continue** (Refer to figure 7).

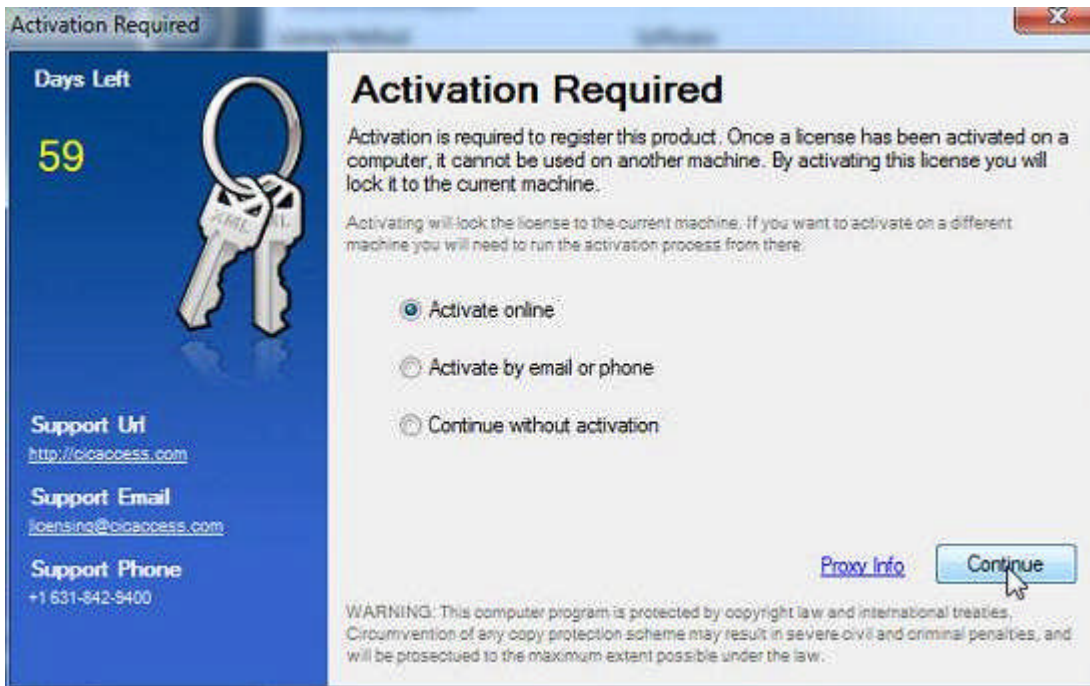


Figure 7.

#### Methods of Activation Information:

Activate Online – If the customer has selected to use the internet method, a connection will be established with the Continental licensing server. The activation code, along with a unique machine code will be sent to the server. The server will then provide a counter-code, which is automatically applied.

Activate by phone – If the customer has selected to use the phone method, they will be prompted to call Continental Customer Service/Sales (the appropriate phone number will be displayed in the wizard). Once contact has been made, the

customer will provide Customer Service /Sales with the activation code, along with a machine code (displayed in the wizard). Customer Service/Sales will then provide a counter-code to the customer.

Activate by email – If the customer has selected to use the email method, an email will be sent. The email contains the activation code. Customer Service/Sales will then email back a counter-code for the customer.

Note: Customers selecting to use Phone or Email methods must enter the counter-code provided to them into the wizard.

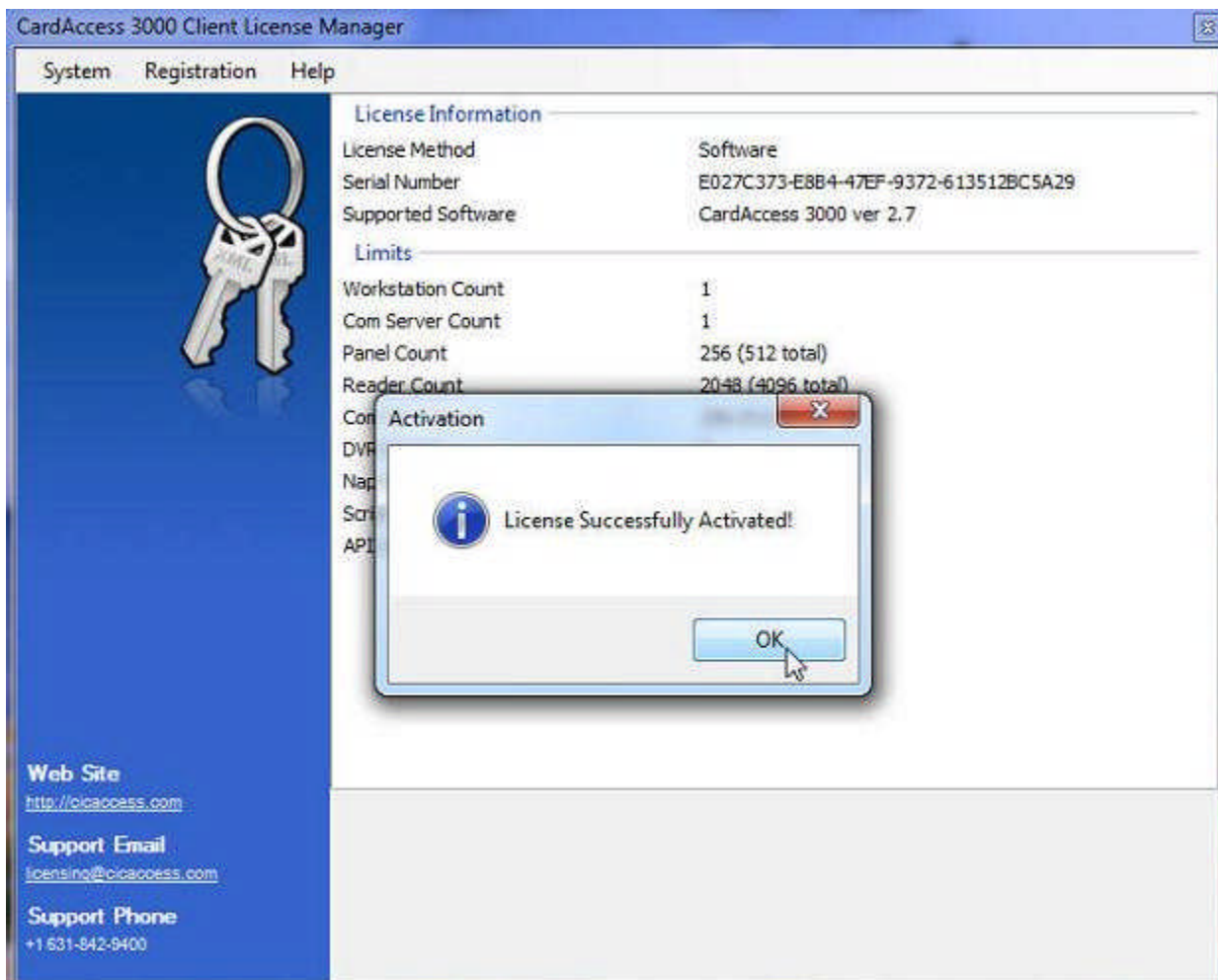


Figure 8.

After the license is successfully Activated, a message displays “**License Successfully Activated**” (Refer to figure 8). Click **OK**.

## REGISTERING THE LICENSE

Once you have successfully activated the license, you should then proceed to the Registration menu item. To **REGISTER** the software, click on “**Registration/Register Software License**” (Refer to figure 9).

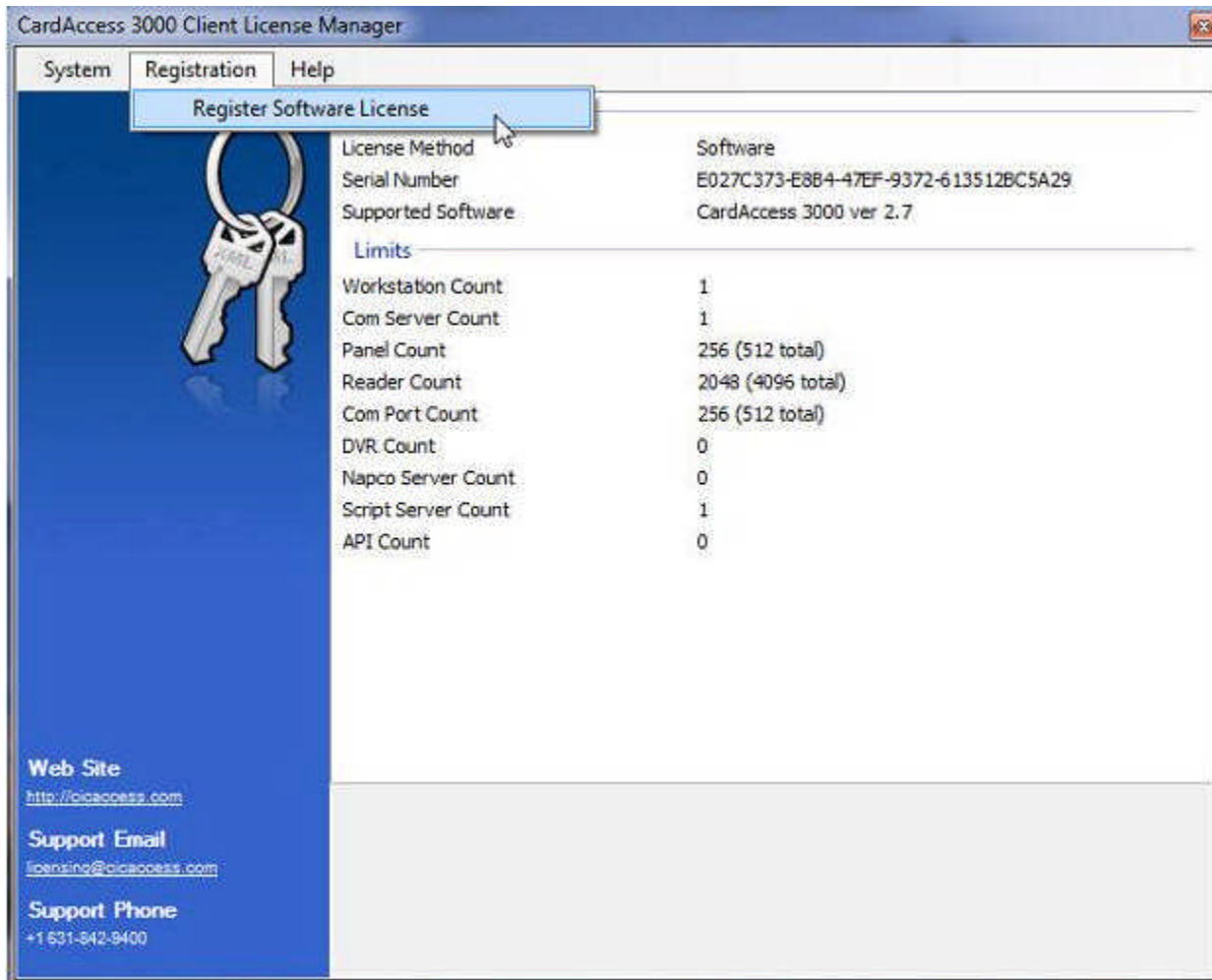


Figure 9.

After clicking “**Register Software License**”, you will be prompted to enter Registration Information. The Enter Register Information screen will display (Refer to figure 10).

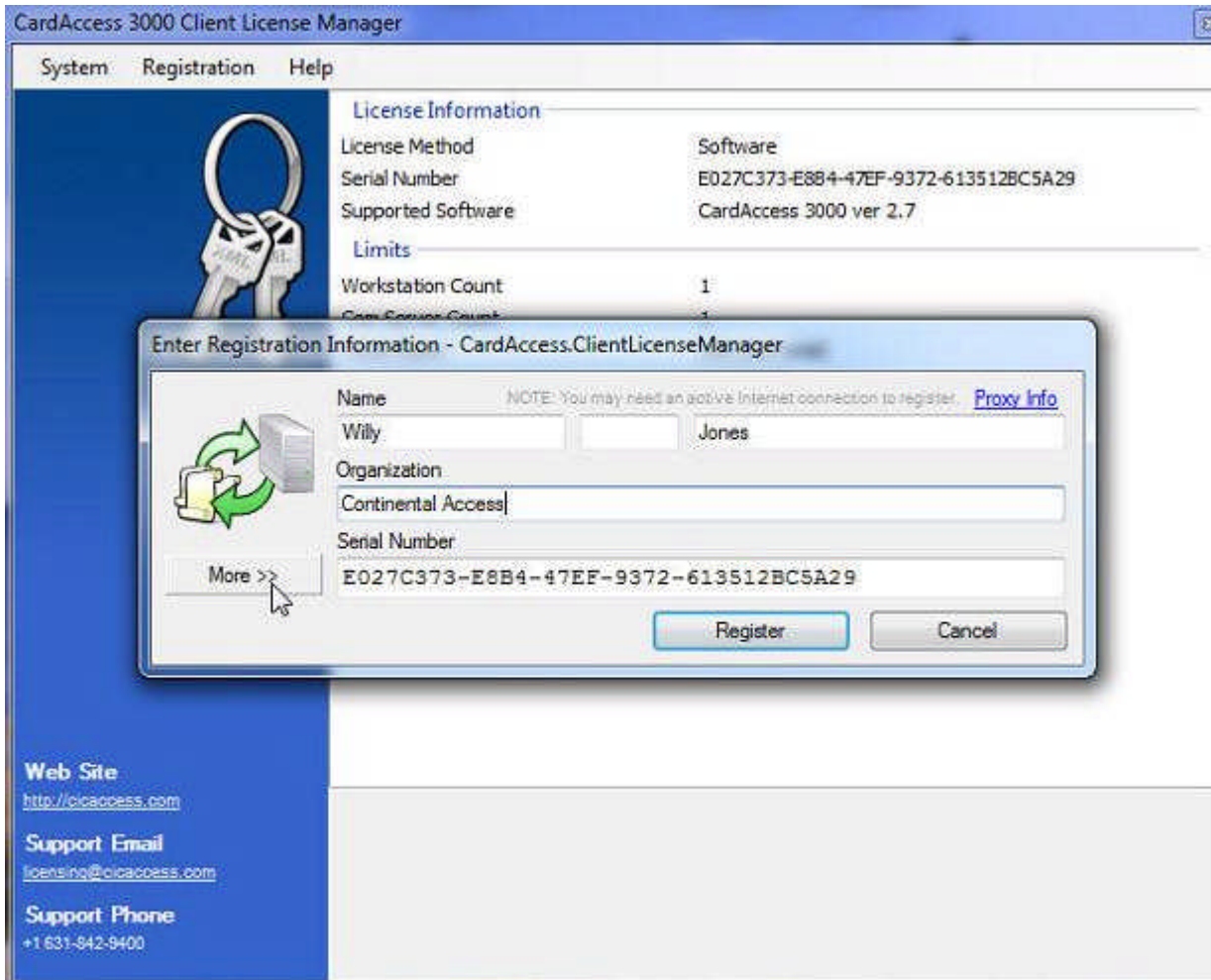


Figure 10.

Note: This is one of two information screens that need to be filled in.

After entering the registration information, click “**More>>**” to enter more detailed information (Refer to figure 11).

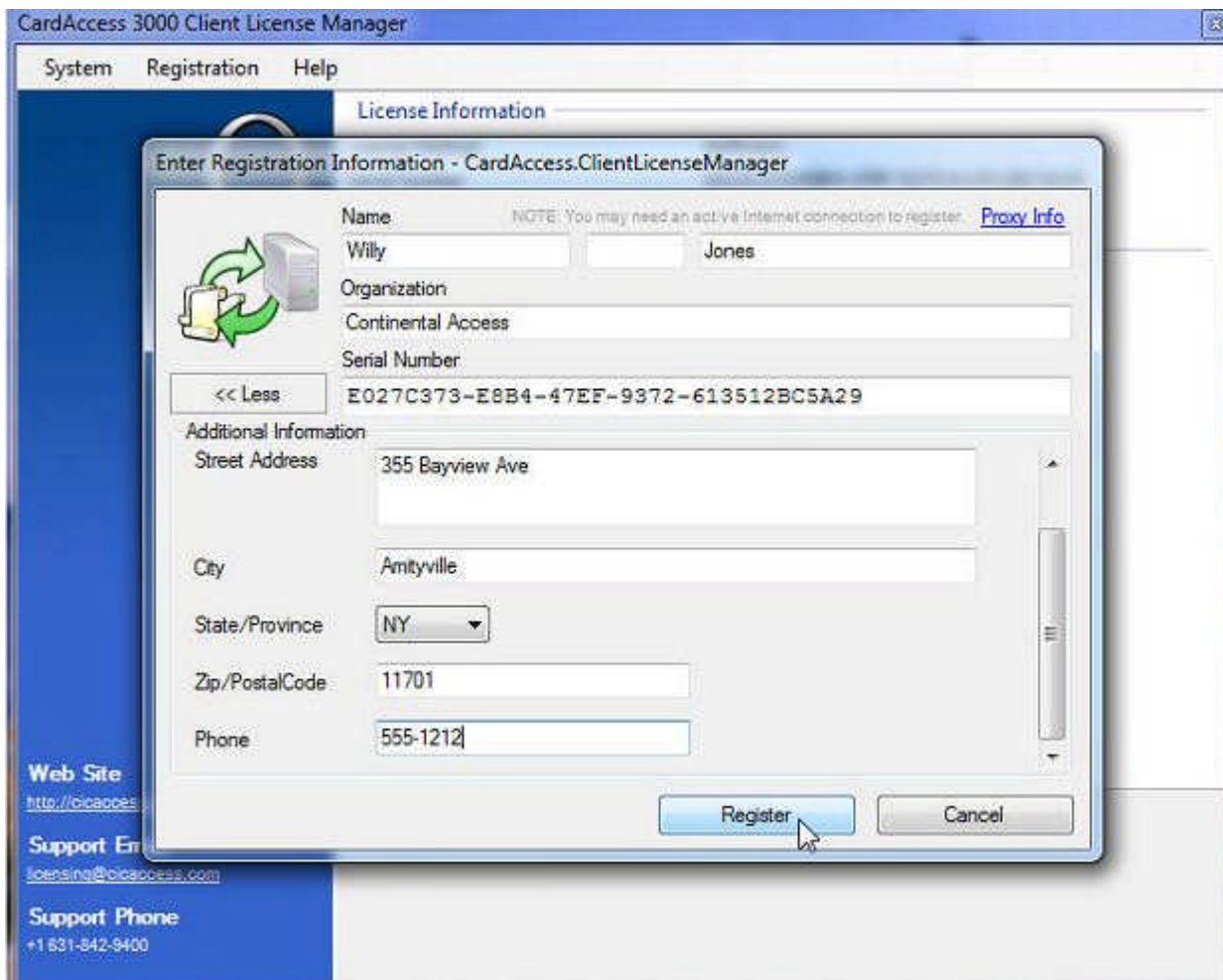


Figure 11.

After entering the all the registration information on the second screen, click **Register**. A **Licensed Registered message** will display (Refer to figure 12).

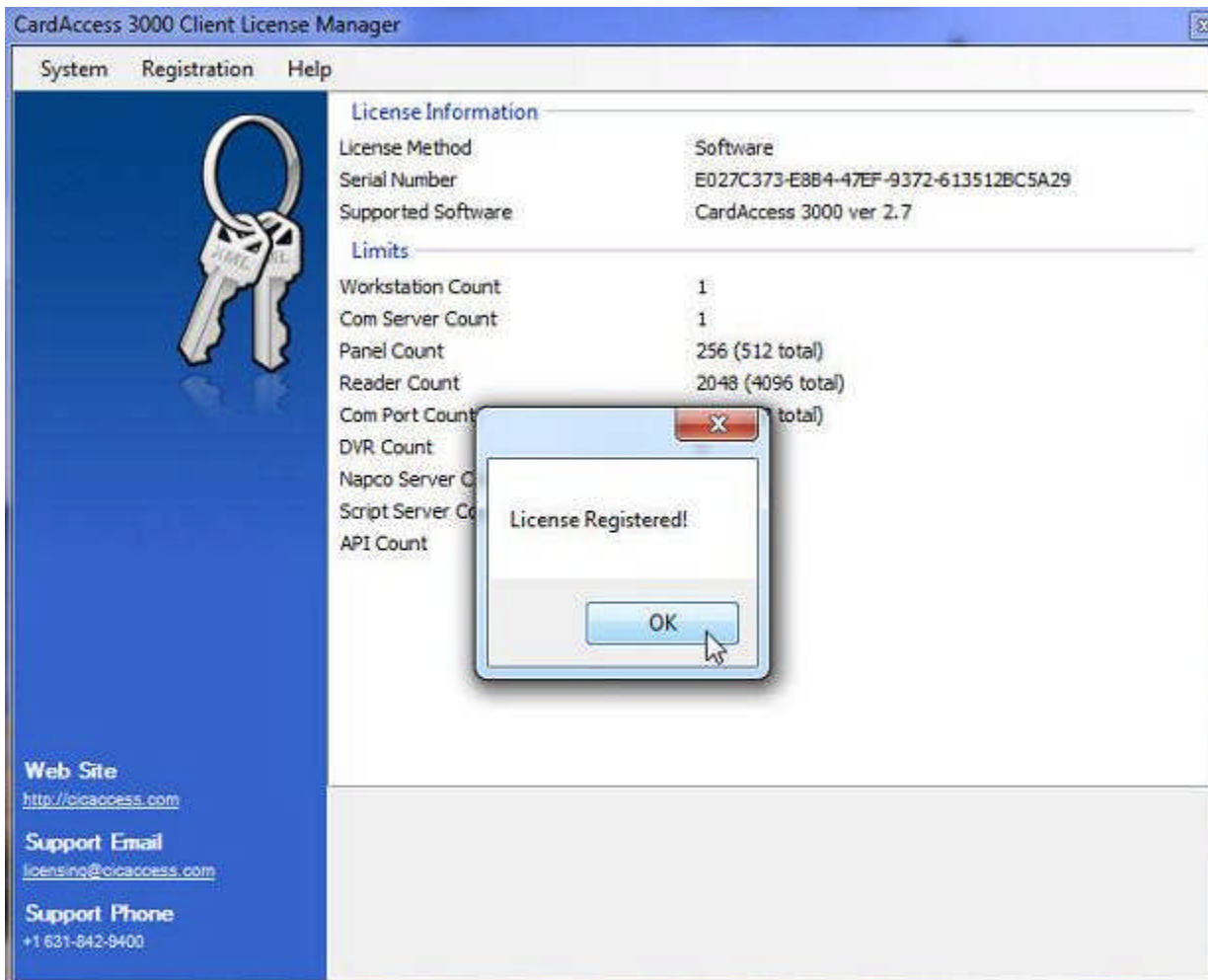


Figure 12.

Click **OK**. The Client License Manager screen will display the features and values of the license.

The license is now imported, activated, registered and ready to use. Close the Client License Manager screen and the software is ready to use.

**VERY IMPORTANT:** The following steps should only be performed if you need to Unregister/Revoke the license on one machine and move it to another.

**WARNING:** Once a license is Unregistered/Revoked on a machine, it can't be used again on the same machine.

## MOVING THE LICENSE TO ANOTHER COMPUTER

If you need to move the software license to another machine, you will need to Unregister/Revoke the software license (Refer to figure 13). Note: The software license must have previously been registered on the machine to revoke it.

To **Unregister** the software, click on “**Registration/Unregister Software License/Revoke**” (Refer to figure 13).

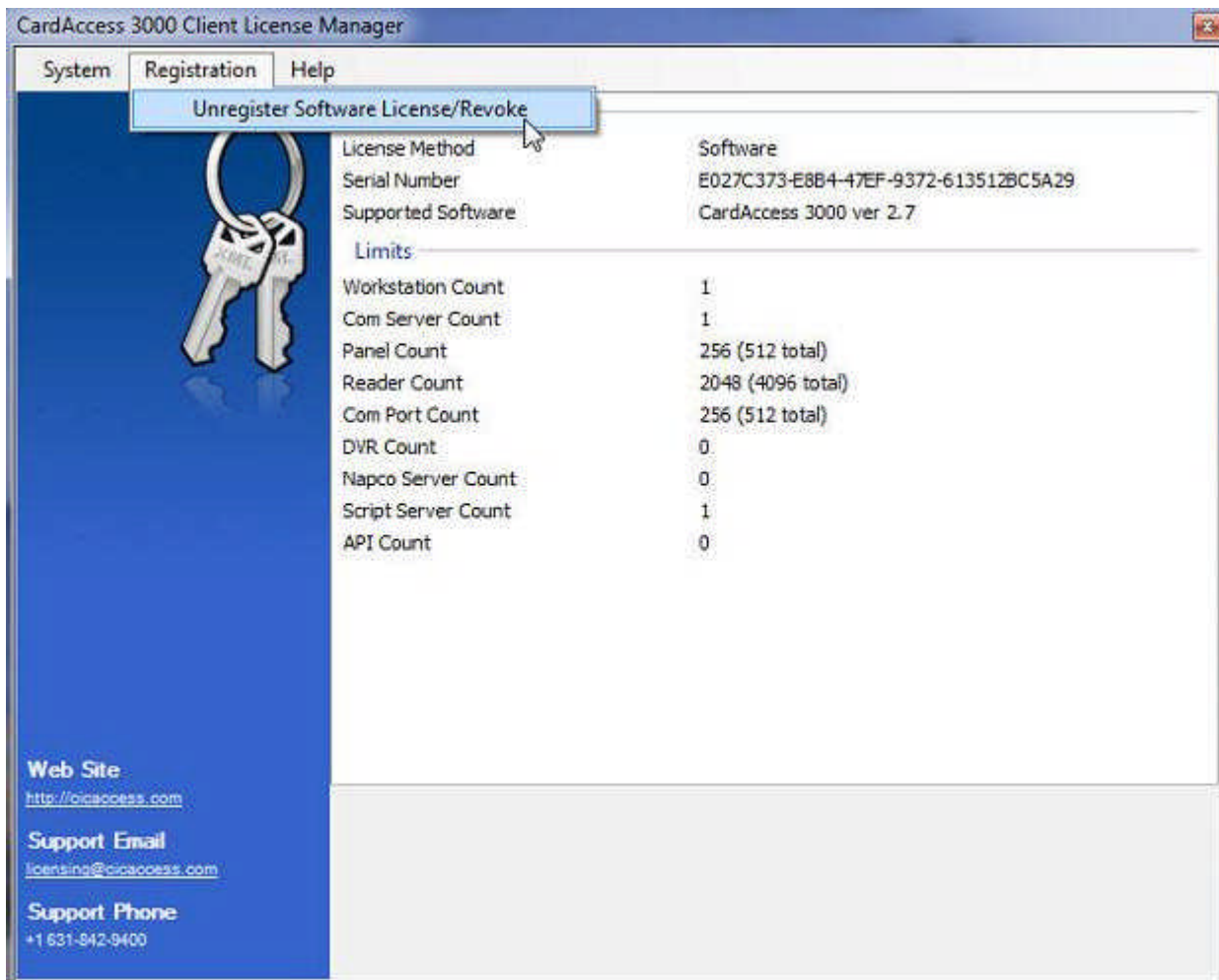


Figure 13.

**Very Important:** Once you have selected to unregister and revoke the license, you will be prompted with a warning message box stating that the **license cannot be reissued to the same machine** (Refer to figure 9).

Click **“YES”**, if you want to continue. You have successfully revoked the license from this machine. The license is now available to be used on another machine.